



PROPOSAL KIT SAMPLE

SAMPLE CONTRACT PACK DOCUMENT

Scroll down to read the first part of this sample contract document. When purchased, the complete contract is included in an editable Word format.

When purchased, the Proposal Kit Professional or Contract Pack will also include many related documents many of which are designed to work together.

For example, some documents are used in a longer sequence one after the other. Some include optional exhibit and schedules.

Also see this article for proposal and contract writing best practices:



<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

[Click here to purchase Contract Pack](#)

Software Testing Plan (STP)

<< THE STP PROJECT DOCUMENT TITLE >>

Author(s)

Title(s)

<<Company>>

<<CurrentDate>>

Document Version Control Information

V 1.0

1. Introduction

1.1 Purpose of this document (Objectives)

<< Insert the purpose of this document, its objectives, and its intended audience. >>

1.2 Scope of document

<< Insert description of the scope of this Software Testing Plan >>

1.21 Scope Constraints

<< Insert constraints, such as schedules, costs, interactions, overview, or any other information relevant to the testing of the development requirements. >>

1.3 Overview

<< Insert an overview or brief description of the product, software, or other desired end result that is being tested under this Software Testing Plan. >>

1.4 Business Context

<< Insert an overview of the business or organization desiring the development of this project. Include the business or organization's mission statement and its organizational goals and objectives. Note: If you have already completed a Software Requirements Specification, the majority of this material is copied verbatim from that document. The purpose of this preamble is to familiarize staff recently attached to the testing portion of a project who may not have been present or involved with earlier stages of the project. >>

1.5 Testing Strategy

<< Insert a general overview of the strategy and plan for meeting the testing deliverables. Describe the levels of testing that will need to take place and the type of testing activities. A more detailed outline will be provided further on in this document. If there are specific tests that need

to follow their own STP, you can describe them in an additional document, separate from this main document. >>

A Testing Strategy Outline will include:

- ◆ The individual items to be tested
- ◆ The purpose for testing those items
- ◆ The individual features to be tested
- ◆ The individual features NOT to be tested
- ◆ The managerial and technical approach to testing
- ◆ The criteria for pass and failure of testing
- ◆ The individual roles or responsibilities of participants in testing
- ◆ The milestones and deliverables required for testing
- ◆ The schedules and timelines for individual tests or the Software Testing Plan as a whole
- ◆ The risk assumptions and constraints placed upon the Software Testing Plan.

1.6 References and Reference Material

<< Insert a list of all reference documents and other materials related to the Software Testing Plan. References will often include, but are not limited to: >>

- ◆ Software Requirements Specifications
- ◆ Software Development Plan
- ◆ Software Quality Assurance Plan
- ◆ Software Management Plan
- ◆ Project Outline and Management Plan

1.7 Documentation Items

<< Insert references to documentation, including but not limited to: >>

- ◆ Software Requirements Specification (SRS)
- ◆ Software Design Specification (SDS)
- ◆ Software Development Plan (SDP)
- ◆ Software Installation Guide
- ◆ Software Users Guide
- ◆ Software Features Guide
- ◆ Software Bug, Error Correction, or Defect Removal Guide

2. Items to be Tested

2.1 Program Modules

<< Insert a description of the testing to be performed for each module that the software contains. >>

2.2 Job Control Procedures

<< Insert a description of the procedures to be followed for testing the job control language (JCL), including scheduling for production, control and all job sequencing. This section should include all the relationships between the above-mentioned items in the Program Modules section. >>

2.3 User Procedures

<< Insert a description of the testing to be conducted on user documentation and support resources (online or printed) to ensure that they are complete and comprehensive. >>

2.4 Operator Procedures

<< Insert a description of the testing procedures to be conducted to ensure that the software can be run and supported within a production environment as intended, and that any Help Desk or other support services outlined in the plan can be verified as effective and meeting the intended support outcomes as outlined in the goal of the Software Testing Plan. >>

2.5 Features to be Tested

<< Insert the objectives and requirements for features that are being tested in this Software Testing Plan. >>

2.6 Features Not to be Tested

<< Insert the objectives and requirements for features that are NOT being tested in this Software Testing Plan >>.

3.0 Approach

<< Insert the objectives and requirements for the overall approach to testing. The approach should cover such major tasks as the identification of time estimates for each element of the Software Testing Plan. Identify the different types of testing and describe their testing methods and the criteria for evaluating such testing. Your Software Testing Plan may contain several different approaches for certain elements. >>

3.1 Component Testing

<< Insert the objectives and requirements to verify the implementation, integrity, and functionality for a single unit, component, module, or a group of individual software elements or components. Component Testing is performed to verify that the individual component or group of components is complete and functioning as intended. >>

3.2 Integration Testing

<< Insert the objectives and requirements to verify the implementation, integrity and functionality for combined units, such as individual software units, components, or a group of individual software elements or components that has been combined with hardware elements. Integration testing is important to ensure that the software is functional as a whole within the environment it is intended to run. The Integration Testing is performed to ensure that all operational requirements are met. >>

3.3 Conversion Testing

<< Insert the objectives and requirements for testing that all historical data elements convert or are compatible with the new system. Conversion testing is required only if the software is an upgrade of an older system or will use or manipulate data from other systems. >>

3.4 Job Stream Testing

<< Insert the objectives and requirements for testing that the software operates correctly in the production environment. >>

3.5 Interface Testing

<< Insert the objectives and requirements for testing that the software operates correctly with all user interface and input systems. >>

3.6 Recovery Testing

<< Insert the objectives and requirements for testing that the software's recovery and restore operations function correctly and all backup systems and procedures work as intended in the production environment. >>

3.7 Performance Testing

<< Insert the objectives and requirements for testing that the software operates correctly in regards to normal operation, response and execution times, scalability, portability and all other performance requirements within the production environment. >>

3.8 Regression Testing

<< Insert the objectives and requirements for testing that any changes applied to the software do not affect functions previously tested. >>

3.9 Acceptance Testing

<< Insert the objectives and requirements for testing that the software or system meets all criteria and deliverables. The Acceptance Testing is important to ensure that all requirements are met and that all components, modules, hardware requirements and recovery and restore operations function in the production environment and that a plan exists to demonstrate such functionality for a customer. >>

3.10 Alpha, Beta, and Release Candidate (RC) Testing

<< Insert the objectives and requirements for testing that will be done by a customer to verify that the software meets all deliverables and requirements from the Software Requirements Specifications (SRS) or the Software Development Plan (SDP) and to detect any errors, bugs, or defects in the software. >>

4. Pass and Failure Criteria

<< This section describes the criteria to determine whether a specific item has passed or failed a particular test. >>

4.1 Criteria for Suspension

This section will describe the criteria for suspending an individual element or group of elements for a particular testing activity.

4.2 Criteria for Resumption of Testing

This section will describe the criteria for resuming testing for an individual element or group of elements that has been previously suspended.

4.3 Criteria for Approval of Testing

This section will describe the criteria for acceptance and approval for an individual element or group of elements.

DEMO CONTRACT

This demo contract has been truncated. The complete 14 page editable version of this document is available in the Contract Pack template collections

<https://www.proposalkit.com/html/legal-contract-templates/software-development-contracts/software-testing-plan.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

Customer Initials _____ Developer Initials _____

This contract document is included in the [Proposal Kit Professional](#) and one or more [Contract Pack](#) products.

This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

ProposalKit.com/htm/proposal-software-products.htm

