



PROPOSAL KIT SAMPLE

SAMPLE CONTRACT PACK DOCUMENT

Scroll down to read the first part of this sample contract document. When purchased, the complete contract is included in an editable Word format.

When purchased, the Proposal Kit Professional or Contract Pack will also include many related documents many of which are designed to work together.

For example, some documents are used in a longer sequence one after the other. Some include optional exhibit and schedules.

Also see this article for proposal and contract writing best practices:



<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

[Click here to purchase Contract Pack](#)

<<Company>>

Statement of Work

<<CurrentDate>>

To:	<<ContractCompany>>
Re:	<<ProposalTitle>>
Statement of Work	<<Reference>>
ID#:	
Budget:	Not to exceed << Insert Maximum Dollar Amount >>
Purpose:	<< Insert Short Description >>
Contact:	<<ContractFirstName>> <<ContractLastName>>
Fee Schedule:	<< Insert Payment Terms Information >>
Due Date	<<Date>>

Administrative Requirements:

1. << Insert Administrative Requirement. >>
2. << Insert Administrative Requirement. >>
3. <<ContractCompany>> will develop this project under the terms and conditions of the Software Development Agreement (SDA) executed by the parties <<StartDate>>.
4. <<Company>> reserves the right to withhold all payments until all technical requirements have been demonstrated or met.
5. A technical specification ("the Specification") outlining the proposed solution will be provided by <<ContractCompany>> and accepted by <<Company>> and shall be considered a deliverable to be met by <<ContractCompany>> under this agreement.
6. All contributing developers or contactors will provide detailed invoices and have signed non-disclosure agreements prior to performing work on <<Company>> projects under

DEMO CONTRACT

<<Address1>> <<Address2>> <<City>>, <<State>> <<PostalCode>>
Phone <<WorkPhone>>

This demo contract has been truncated. The complete editable version of this document is available in the Contract Pack template collections

<https://www.proposalkit.com/htm/legal-contract-templates/misc-templates/statement-of-work-template.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

<<Address1>> <<Address2>> <<City>>, <<State>> <<PostalCode>>
Phone <<WorkPhone>>

This contract document is included in the [Proposal Kit Professional](#) and one or more [Contract Pack](#) products.

This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

ProposalKit.com/htm/proposal-software-products.htm

