



PROPOSAL KIT SAMPLE

Banking Services Sample Proposal

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Gwendolyn Beaulieu
Treasurer
City of Gold Prairie, KS
P.O. Box 5000
Gold Prairie, KS 67200

Ms. Beaulieu,

Centre Plains Bank is pleased to present this proposal in response to your RFP for banking services for the city of Gold Prairie.

As you know, we have been a well-respected institution in Gold Prairie for more than 20 years, and we believe you'll be pleased with our services.

We look forward to meeting with you soon to begin our new partnership.

Sincerely,

Dale Pendery
Sr. Vice President
Centre Plains Bank
555-555-5555
Dpendery@CentrePlainsBank.com
www.CentrePlainsBank.com



PROPOSAL

Banking Services for the City of Gold Prairie

Prepared for: Gwendolyn Beaulieu
Treasurer

Prepared by: Dale Pendery
Sr. Vice President





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SERVICES PROVIDED

Centre Plains Bank will provide the following account services to the town of Gold Prairie, KS.

▶ **Online Account Access and Online Payment Services**

We offer 24-hour, 7-day per week online account access, with the ability to assign payments to vendors and set payment transfer dates.

▶ **Bank Counter and ATM Deposit Services**

Deposits can be made during regular business hours at our bank counter and at any time through the ATM.

▶ **Check Imaging**

All checks will automatically be imaged and kept on file for seven years.

▶ **Bank Counter and Online Wire Transfers**

Wire transfers can be initiated at the bank counter during regular business hours, or online at any time.

▶ **Direct Deposit Services**

Direct deposit can be set up for all regularly deposited monies.

▶ **Rapid Account Reconciliation**

Deposits will be credited immediately to the account, with verification within 24 hours of every deposit.

▶ **Stop Payments**

Stop payments may be requested at the bank counter or online for one or more checks.

▶ **Vault Services**

Cash may be deposited in our vault during regular bank business hours. The bank will provide bags for cash. All amounts deposited before 2pm will be credited in the ledger on the same day; deposits made between 2pm and 5pm may be delayed until 12 noon on the next day.



▶ **Reporting Services**

Centre Plains Bank offers monthly, quarterly, and annual reporting services. See the Reporting page for more information.

▶ **Lockbox Services**

The bank will reserve two large lockboxes for the town's use. Access to lockboxes will be provided during regular banking hours, and individual desiring access must have lockbox key and valid ID matching a name on an approved list provided by the city.

▶ **Investment Services**

The bank offers various investments. See the Investment Services page for more information.

Notes

Detailed descriptions of all services and full text of all contracts are available on our website.



INVESTMENT

Centre Plains Bank is proud to offer the following investment opportunities to the city of Gold Prairie, KS.

▶ **Certificates of Deposit**

The bank offers a variety of FDIC-insured CDs. These vary in length of investment required and interest rates. Please see our website for our current offerings.

▶ **Money Market Funds**

We offer a money market fund to our clients, with a fluctuating yield. Our money market fund is insured up to \$250,000 by the FDIC. Please see our website for the current yield.

▶ **Savings**

We offer savings accounts to our clients, with a fluctuating yield. Our savings accounts are insured up to \$250,000 by the FDIC. Please see our website for the current yield.

▶ **Mutual Funds**

We offer a variety of respected mutual funds to our clients. Note that mutual funds are not insured and mutual fund investments may decline in value. Please see our website for the current offerings.

Summary

Our investment experts are always on hand to help officials determine which investments are right for the city.



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