



PROPOSAL KIT SAMPLE

Mining Safety Sample Proposal

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Arthur Shepard
President
WindWest Mining Company
932 Custer Avenue
Cheyenne, WY 82003

Mr. Shepard,

Congratulations on the formation of your new mining company!

As you know, mining can be a dangerous occupation. Each year many mining companies are fined for safety violations and—in the worst cases—have serious and even fatal accidents on their mining sites.

To ensure the safety of all your personnel and the success of your mining enterprise, training is absolutely crucial.

We are one of the most experienced mine safety training companies in the west. With more than twelve years of teaching under our belts, we have a proven track record of training miners how to create a successful, safe mining business. After your employees and managers have passed our intensive week long course and put all their knowledge to daily use, you can feel confident about passing all tests with flying colors when the MSA inspector comes calling at your site.

I look forward to discussing your needs with you next week.

Sincerely,

Georgia Kingmak
Mine Safety Training Administrator
Kingmak Safety Training
406-555-5555
georgia@KingmakSafetyTraining.com
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PROPOSAL

Mining Safety Training Program

Prepared for: Arthur Shepard
President

Prepared by: Georgia Kingmak
Mine Safety Training Administrator



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CLASSES

Our Mining Safety course is a five day, forty-hour course. Classes typically meet from 8:00 am to 5:00 pm with a one-hour break for lunch from noon to 1 pm. Our week of classes will consist of the following:

◆ **MONDAY: Introduction to Mining Work and Your Rights**

This class will be an overview of the types of jobs and issues found in the mining industry as well as the rights and responsibilities of miners and mining companies. See the Regulations and Rights pages in this proposal for more information.

◆ **TUESDAY: General Health, Wellness and Safety**

In this class we will discuss the common health and safety issues encountered by miners and how to protect against illness and injury. See the Health and Wellness and the Best Practices pages for more information.

◆ **WEDNESDAY: Equipment Safety**

Many mining accidents are due to equipment failure or improper use of equipment. In this class, we will learn how to inspect all types of equipment to prevent problems, and how to safely use different types of equipment. See the Equipment page for more information.

◆ **THURSDAY: Environmental Issues**

Miners must be aware of a variety of environmental issues, not only to ensure their own safety, but to ensure that the mining site will be a safe environment for the workers and the surrounding community. See the Environmental page for more information about topics we will cover.

◆ **FRIDAY: Simulations & Testing**

On our final day of class, all participants will interact in various simulations of possible emergency situations. We will also conduct written and oral testing to be sure that all participants fully understand what has been taught during the week. See the Simulations page for possible simulated situations.

All participants will be given a class notebook that is theirs to keep, as well as a certificate of course completion. The notebook contains nearly 500 pages of valuable reference information.





REGULATIONS

Mining activity is regulated by The Mine Improvement and New Emergency Response Act of 2006, also known as the MINER Act, which amended the Mine Safety and Health Act of 1977. The MINER Act spells out the regulations and responsibilities of miners and mining companies. The agency in charge of enforcement is the Mine Safety and Health Administration (MSHA).

Mining operations are also subject to other regulations, such as those imposed by FDA, EPA, and OSHA, as well as to regulations from local authorities. We will learn what all these regulations mean for miners.

We will discuss the following requirements that are of interest to miners:

- ◆ Required Accident Preparedness and Emergency Response Plans
- ◆ Requirements for Rescue Teams
- ◆ Communications Requirements
- ◆ Incident Reporting Requirements
- ◆ Equipment and Technology Requirements
- ◆ Scholarship and Grant Programs for Miners

We will also discuss the roles and responsibilities of the many different governmental offices that oversee mining operations.

See also the Rights page for a list of the rights of miners established by the MSHA that will be discussed in class.





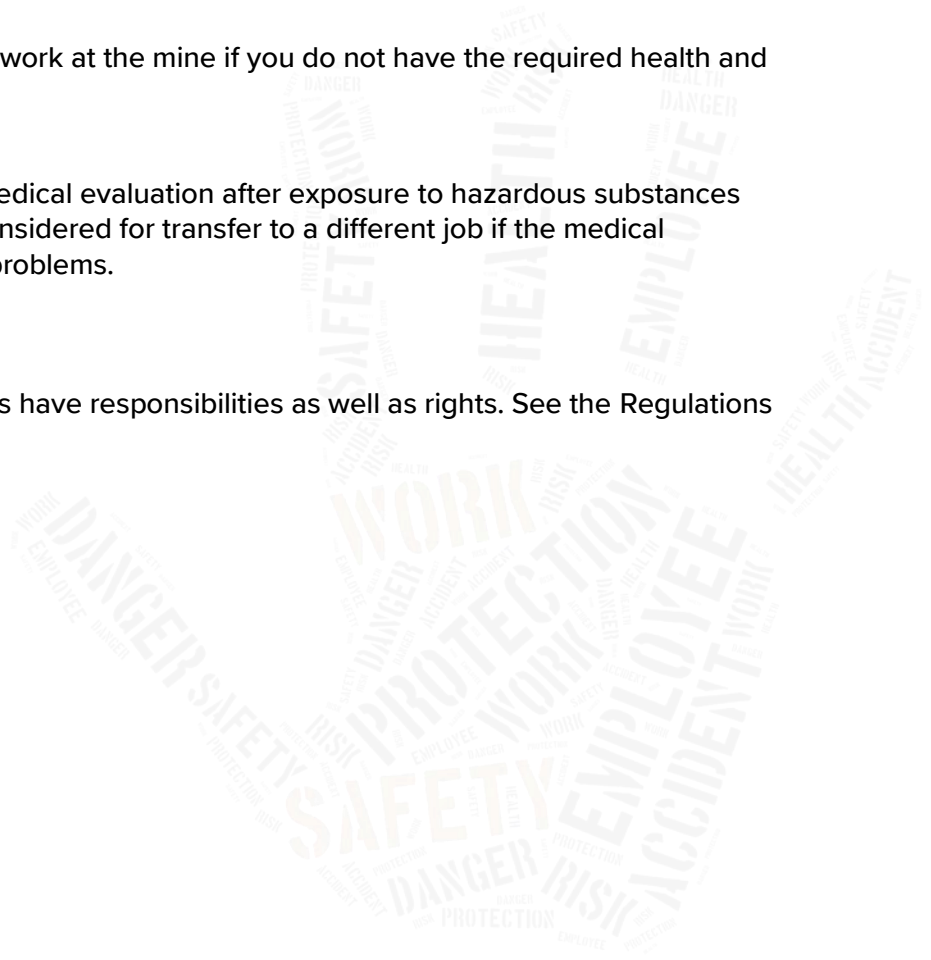
RIGHTS

All mining workers are entitled to certain rights under the Mining Act of 1977. Participants will learn their rights and responsibilities in class, as well as how to report incidents or complaints to the proper authorities.

The following rights will be discussed:

- ◆ The right to testify, assist, or participate in any proceeding instituted under the Mining Act of 1977.
- ◆ The right to file a complaint with the Federal Mine Safety and Health Review Commission.
- ◆ The right to refuse to work in unsafe or unhealthy conditions.
- ◆ The right to refuse to work at the mine if you do not have the required health and safety training.
- ◆ The right to have a medical evaluation after exposure to hazardous substances and the right to be considered for transfer to a different job if the medical evaluation indicates problems.

Miners and mining companies have responsibilities as well as rights. See the Regulations page to learn more.



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