



PROPOSAL KIT SAMPLE

Youth Sports Program Sample Proposal

Scroll down to read the first part of this sample. When purchased, the complete sample is 16 pages long and is written using these Proposal Pack chapters:

Cover Letter, Title Page, Table of Contents, Cost Summary, Teamwork, Background Check, Coaching, Schedule of Events, Enrollment, Requirements, References, Leadership, Volunteering, Back Page

This sample was created using **Proposal Pack Sports #8**. In the retail Proposal Pack you get the entire collection of samples (including this one) plus thousands of editable templates for creating an unlimited variety of custom proposals and other business documents.

[Click here to purchase Proposal Pack Sports #8](#)

The sample below **does not** include all of the sample's content. The complete version is included in every retail Proposal Pack product and must be purchased to see the rest of the content and to get the editable Word format version.

Read this article for more help - [How to Write a Sports Business Proposal](#)

Mr. and Mrs. Ballard
3302 Bestview Road
Nashua, NH 03060

Dear Mr. and Mrs. Ballard,

Are you wondering how to keep your kids aged 9-14 happy and healthy this summer?

We have the answer—enroll your youngsters aged 9 to 14 in our Summer Soccer Program! This is our second year, and we hope it will be even more successful than the first.

Soccer is a great sport for boys and girls of all athletic abilities, and playing soccer will help your children develop leadership and teamwork skills, as well as promote a healthy active lifestyle for the whole family.

Let's Learn Soccer! is a nonprofit local organization. We work hard to keep our expenses low and our community involvement high.

After reading the pages in our short proposal, we think you'll agree that your children will benefit from our program. Call us soon to enroll while there are still spots available. Let's learn soccer!

Sincerely,

Stuart Alsten
Chairman of the Board
Let's Learn Soccer!
555-555-5555
salsten@LetsLearnSoccer.com
www.LetsLearnSoccer.com



PROPOSAL

Youth Soccer Program

Prepared for: The Ballard Family

Prepared by: Stuart Alsten
Chairman of the Board



TABLE OF CONTENTS

Cost Summary.....	2
Enrollment.....	3
Schedule of Events.....	4
Teamwork.....	5
Coaching.....	6
Requirements.....	7
References.....	9
Leadership.....	10
Volunteering.....	11
Background Check.....	13





COST SUMMARY

The costs of enrolling your child in our Summer Soccer Program are as follows. Note that costs are per child.

Three months of coaching, practice, and games*	\$275.00
Uniforms (shirts and shorts**)	\$58.00
Field reservation fee (Parks department)	\$35.00

*Note that we depend on volunteer help to keep our prices low. Please consider volunteering. See the Volunteering page for more information.

**Note that players must purchase their own shoes. Approved styles and outlets are listed on our website at www.LetsLearnSoccer.com. The cost for a pair of soccer shoes typically varies between \$55 and \$85.





ENROLLMENT

Before enrolling your child, please make sure that you can meet all requirements stated on the Requirements page.

Dates

We will accept enrollment for the summer season from April 15-May 1. Our practice sessions begin in early June. See the Schedule page for more information.

Instructions

Please enroll via our website at www.LetsLearnSoccer.com or by calling 555-555-5555 between 8:30 am and 5 pm. You will be required to pay for a team uniform and estimate your child's size at the time of enrollment to allow us to order sufficient numbers of correct sizes. Actual uniform pieces may be selected at our first organizational meeting. We accept all major credit cards for payment.

Cancellation Policy

You may cancel enrollment up to 14 days before our practice sessions begin. Our refund policy is as follows: Cancellation 30 days or more in advance – full refund; 14-29 days in advance – 50% refund; 14-0 days in advance – 10% refund.

For additional information, call 555-555-5555 between the hours of 8:30 am and 5:00 pm Monday through Saturday.





SCHEDULE OF EVENTS

The Summer Soccer Program uses the following schedule.

- **Ages 9-11 – Practice Sessions**

Practice sessions will be on Mondays and Wednesdays from 6:30 to 8:30 pm, beginning June 2 and extending through the end of August

Location: Everson Playfield (in back of Everson Middle School)

Contact: Coach Megan Bass

- **Ages 9-11 - Games**

Matches between competing teams will be held each Saturday from 10 am to 12 pm, beginning at the first of July.

Location: Locations will vary within a 30-mile radius of our town. Game locations will be posted by June 15.

Contact: Coach Megan Bass

- **Ages 12-14 – Practice Sessions**

Practice sessions will be on Tuesdays and Thursdays from 6:30 to 8:30 pm, beginning June 2 and extending through the end of August

Location: Everson Playfield (in back of Everson Middle School)

Contact: Coach Frank Mayer

- **Ages 12-14 - Games**

Matches between competing teams will be held each Saturday from 1pm to 3 pm, beginning at the first of July.

Location: Locations will vary within a 30-mile radius of our town. Game locations will be posted by June 15.

Contact: Coach Frank Mayer





TEAMWORK

Soccer is all about teamwork, and we strive to foster teamwork at every level.

- **Teamwork Among Coaches and Volunteers**

Coaches and volunteers hold joint planning sessions and cooperate to ensure that each game is a satisfying experience for all participants. Players learn teamwork by the example set by the participating adults.

- **Teamwork Among Players**

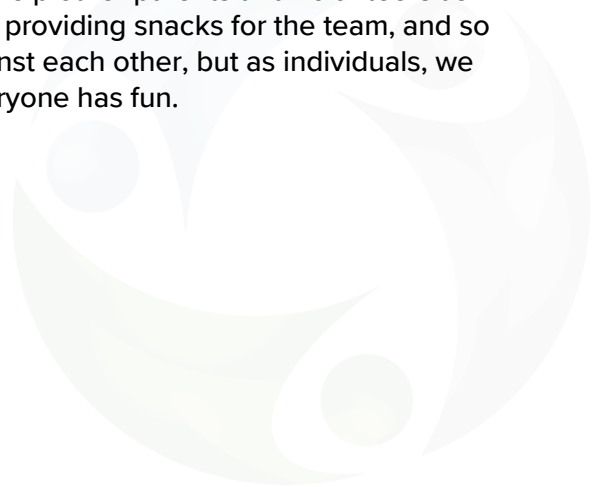
Players will learn to work together and support each other during drills and games. During drills, your child may be asked to play different positions and will thus discover the skills and responsibilities needed throughout the team. Through the experience of practicing and playing with others, your child will learn the importance of working with a team toward a common goal.

- **Teamwork Among Teams**

Yes, we even ask for cooperation between the teams competing during a game. All players greet each other before games and congratulate each other after games, and also assist coaches and volunteers in preparing for and cleaning up after each game.

- **Teamwork Among Parents**

As you attend practice sessions and games, you will make many friends among the other players' parents. Although each parent is responsible for making sure their child has transportation to and from games and shows up in uniform ready to play, please be willing to pitch in and help other parents and volunteers as needed with rides, an extra water bottle, providing snacks for the team, and so forth. Our teams may be competing against each other, but as individuals, we need to work together to make sure everyone has fun.



The rest of this sample is included in the retail Proposal Packs and Proposal Kit Professional bundle. Purchase any Proposal Pack in the design theme of your choice and you will have everything you need.

How do I customize or create my own version of this sample?

Using the included Proposal Pack Wizard is the best way to make customized versions of the samples. Using the Wizard and any Proposal Pack you can recreate any of the samples in the visual design theme you purchased as well as branding it with your own logo and design.

- 1) After purchasing, downloading, and installing your Proposal Pack and Wizard software add a new project in the Wizard.
- 2) Click the Pick Documents button then click the View Samples tab.
- 3) Select the title of this (or any other) sample and click the Import Content from Selected Sample button.
- 4) Customize the chapter list as needed to suit your situation. You can add additional chapters from the library of 2000+ topics, reorder chapters, remove chapters.
- 5) When you save your project, the Wizard will build you a custom version of this sample in the visual design theme Proposal Pack you purchased applying all your customizations (logos, font types, color schemes, contact information, etc.).
- 6) Open and edit the Word document to complete your work.

This sample is included in the [Proposal Kit Professional](#) and [Proposal Pack](#) products.

This sample has been truncated to only show the first few pages. The complete version of this sample including an editable Word version is included with all Proposal Kit Professional and Proposal Pack products found at:

ProposalKit.com/htm/proposal-software-products.htm

