

Business Contracts



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<<Company>> Authorization for Records Destruction Form

Dept. Name:			
Department Location:	<< <i>Building</i> >>		
Authorized Content Owner Or Department Manager:	<< <i>Name</i> >><< <i>Title</i> >>	<< <i>Phone</i> >>	<< <i>Email</i> >>
Department Records Liaison:	<< <i>Name</i> >><< <i>Title</i> >>	<< <i>Phone</i> >>	<< <i>Email</i> >>

<< Describe the content of the records to be destroyed such as: Invoices, Contracts, Sales Orders, Bid Documents, Annual Review, etc. >>

DEMO CONTRACT

This demo contract has been truncated to only show part of the first page. The complete editable version of this document is available in the Contract Pack template collections <http://www.proposalkit.com/htm/legal-contract-templates/records-management/authorization-for-records-destruction-form.htm>

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S A M P L E

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