

Business Contracts



CONTRACT PACK

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<<CurrentDate>>

<<CustFirst>> <<CustLastName>>

<<CustTitle>>

<<CustCompany>>

<<CustAddress1>>

<<CustAddress2>>

<<CustCity>>, <<CustState>> <<CustPostalCode>>

Re: Request to Expedite Payment on << Insert Contract Name or Number >>

<<CustSalutation>> <<CustLastName>>,

Due to circumstances beyond our control, we have been unable to complete << Insert whatever project portion or milestone you have been unable to meet >>.

We are currently experiencing cash flow difficulties that affect our ability to carry on our work. Therefore, we respectfully request that you immediately release a payment of << Insert amount or percentage of contract payment requested >> for the contract named above, leaving << Insert amount or percentage remaining due >> due on completion, which will protect you and allow us to efficiently continue operations.

Please find attached the invoice for the amount stated above. If you have

DEMO CONTRACT

This demo contract has been truncated to only show part of the first page. The complete editable version of this document is available in the Contract Pack template collections <http://www.proposalkit.com/htm/legal-contract-templates/debt-credit-contracts/request-to-expedite-payment-letter-template.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.



S A M P L E

This sample has been truncated to only show a portion of the content. The complete editable version of this document is included with Proposal Kit Professional and Contract Packs available at:

<http://www.proposalkit.com/htm/proposal-software-products.htm>