

Business Contracts



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SECOND NOTIFICATION OF OVERDUE ACCOUNT

<<CurrentDate>>

<<Company>>

<<Address1>>

<<Address2>>

<<City>>, <<State>> <<PostalCode>>

Phone: <<WorkPhone>> Fax: <<Fax>>

Re: Invoice 45 Days Past Due

Dear <<CustSalutation>> <<CustLastName>>,

As a professional courtesy to you, this notification is to inform you that your account with us appears to be 45 days past due for the month of <<Month>> and in the amount of <<Amount>>.

Please submit your payment to us as soon as possible in order to clear your past due balance with our company. Failure to do so will result in a "Final Notification of

DEMO CONTRACT

This demo contract has been truncated to only show part of the first page. The complete editable version of this document is available in the Contract Pack template collections <http://www.proposalkit.com/htm/legal-contract-templates/problem-notification/second-notice-of-overdue-account.htm>

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S A M P L E

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