

<<Company>>

Project Problem Report

<<Address1>> <<Address2>>
<<City>>, <<State>> <<PostalCode>>
Phone <<WorkPhone>>

DATE: 12/2/03

Client:
<<CustCompany>>
<<CustCity>>, <<CustState>>
<<CustPostalCode>>
Phone <<CustWorkPhone>>

For: <<General Description of Project>>

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Initial & Date	Description of Problem
_____	<p>Problem Reported: <<Insert description of problem, component affected, error messages, how to reproduce the problem, etc.>></p> <p>Contact e-mail/phone for reporter of problem: <<Insert contact information here>></p>
_____	Verified by Developer
_____	Problem Fixed
_____	Fix Tested
_____	Fix Accepted by Client

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