

Business Contracts



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<<Company>> Change Order

S

<<Company>>
<<Address1>>
<<Address2>>
<<City>>, <<<State>> <<PostalCode>>
Phone <<WorkPhone>> - Fax <<Fax>>

DATE: 12/2/2003
Order # <<Reference>>

A

Bill To:
<<CustCompany>>
<<CustAddress1>>
<<CustAddress2>>
<<CustCity>>, <<CustState>> <<CustPostalCode>>
Phone <<CustWorkPhone>> - Fax <<CustFax>>

For:
Invoice: Product and/or Service
Billing:
Hourly _____ Fixed Rate _____
Other _____

M

Please provide a detailed description of the changes that you would like made to your project. Be as specific as possible. Provide the exact page/frame, location on the page/frame, and what corrections need to be made. To avoid duplication and confusion, please list all of your corrections on this form. You may attach additional forms as necessary.

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