

Business Contracts



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COLLECTIONS LETTER - INVALID PAYMENT

<<CustCompany>>
Attn. <<CustFirst>> <<CustLastName>>
<<CustAddress1>>
<<CustAddress2>>
<<CustCity>>, <<CustState>> <<CustPostalCode>>
<<CustWorkPhone>>

Dear <<CustFirst>> <<CustLastName>>,

Re: Invoice No. <<WorkOrder>>, Amount Due: <<Amount>>

We have attempted to contact you regarding the payment you made << Insert Payment Information >>. Unfortunately, your << Insert Credit Card, Check, Bank, etc. where the problem exists >> declined the payment on <<Date>>. Your account with us is now overdue in the amount of <<Amount>>. We request that you

DEMO CONTRACT

This demo contract has been truncated to only show part of the first page. The complete editable version of this document is available in the Contract Pack template collections <http://www.proposalkit.com/htm/legal-contract-templates/problem-notification/collections-letter-for-invalid-payment.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.



S A M P L E

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<http://www.proposalkit.com/htm/proposal-software-products.htm>