

# Business Contracts



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## <<Company>> SUSPENSION NOTICE

<<CurrentDate>>

To: <<ContractFirstName>> <<ContractLastName>>, <<ContractJobTitle>>

Re: Notice of Immediate Suspension

Dear <<ContractFirstName>> <<ContractLastName>>:

This is a notice by the Company that, effective <<CurrentDate>>, you are being placed on suspension from your position of employment. This action is being taken as a result of

# DEMO CONTRACT

This demo contract has been truncated to only show part of the first page. The complete editable version of this document is available in the Contract Pack template collections <http://www.proposalkit.com/htm/legal-contract-templates/human-resources-templates/employee-suspension-notice-letter.htm>

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# S A M P L E

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