

Business Contracts



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1. Introduction

1.1 Purpose of This Document (Objectives)

<< Insert the purpose of this document, its objectives, and its intended audience. >>

<< **Example:** *The purpose of this document is to formally recognize and codify the policies and procedures <<Company>> wishes to enact in order to organize the software training Company provides to employees and vendors. The goals and objectives listed in this plan are meant to allow the Company to achieve a consistent training experience. The Company provides its employees, staff and vendors this Software Training Plan as an overview of the required steps and policies to be enacted when developing or executing software training.>>*

1.2 Scope of Document

<< Insert description of the scope of this Software Training Plan and explain whether this covers an entire application or a component thereof. Indicate whether this training plan shall be governed by or supersedes other policy documents that may already be in place concerning training or a specific process or procedure. >>

1.2.1 Scope Constraints

<< Insert constraints, such as schedules, costs, interactions, overview, or any other information relevant to the training desired. >>

1.3 Goals of This Plan

DEMO CONTRACT

This demo contract has been truncated to only show part of the first page. The complete 15 page editable version of this document is available in the Contract Pack template collections <http://www.proposalkit.com/htm/legal-contract-templates/internal-company-plan-templates/software-training-plan-template-document.htm>

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