

# Project Management Pack



▶ Project Management Pack is included in the [Proposal Kit Professional Bundle](#)



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Project Management Pack is an extensive library of material used to help manage your projects from start to finish. Project Management Pack also includes the Records Management Toolkit for developing a detailed records management program.

Project Management Pack is part of the [Proposal Kit Professional Bundle](#).

## Project Design Guidelines

- Guidelines are only suggestions. Use what works for you and in the appropriate context and see your web development documentation for details where needed. Use these guidelines as a starting point and add your own personal design guidelines to follow for each project. Refer to the guidelines during each project to ensure details do not get missed.
- While the systems can get complex underneath they must still appear simple on the surface. The best designs are ones that are not noticed and do not detract from the message of the site.
- Background color that doesn't obscure any text; most successful sites use a white background and black text.
- Put product pricing or links to pricing in multiple locations.
- Keep notes on accounts, user ids, passwords, font sizes, Photoshop effect settings, filter settings, etc. so you don't forget when you go back and maintain a site.
- Keep all original graphics files for headers, menus, animations, etc.
- Do not use borders on images or most tables.

The rest of the content has been removed from this sample. The entire 3 pages of the document are included in:

[Proposal Kit Professional](#)



# S A M P L E

This sample has been truncated to only show a portion of the content. The complete editable version of this document is included in Proposal Kit Professional at:

<http://www.proposalkit.com/htm/proposal-software-products.htm>