

# Sample Business Proposals



## Technical Resume Sample

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February 3

Karl Davinski  
VP Operations  
Freydom Systems  
1087 Daylight Place  
Suite 902  
Bellevue, WA 98502

Dear Mr. Davinski,

Please find enclosed my resume submitted in consideration for your position of Senior Design Engineer, as advertised in The Seattle Times.

I am an experienced software engineer with expertise in web applications and database design. My experience meshes perfectly with the requirements you listed in your ad. You can find more details about my skills and abilities on a website I've recently created: [www.chadgallegos.com](http://www.chadgallegos.com).

Although I am currently employed in a secure high-level engineering position at Sea2Sea Property Management in Portland, Oregon, my wife—also a software engineer—has recently accepted a position with a leading software company in Redmond. We plan to move our entire family to the Redmond/Bellevue area to be closer to her job and our respective extended families. Thus, no relocation expenses would be required and I could begin work in the very near future.

I hope to shake hands with you soon.

Sincerely,

Chad Gallegos  
Senior Software Engineer  
Sea2Sea Property Management, Inc.  
555-555-1212  
[cg@sea2seapropertymgmt.com](mailto:cg@sea2seapropertymgmt.com)

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## EDUCATION

### Degrees

WESTERN WASHINGTON UNIVERSITY, Bellingham, WA, 1993

BS Computer Science/ Web Design Minor

3.8/4.0 GPA

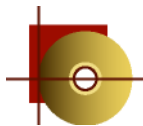
Senior Project – Developed website to package uploaded word processing files into electronic ‘manuals’ that could be downloaded in a variety of forms, including computer-translated audio files for blind users. (See [www.chadgallegos.com](http://www.chadgallegos.com) to check out this project.)

BELLINGHAM TECHNICAL COLLEGE, 1988, Bellingham, WA

AS Computer Science

### Seminars, Conferences, and Workshops Attended

- Ultra-Imaginative Uses for Visual Basic, 1997
- Multiple OS Software Development, 1997
- Year 2000 Traps and Tricks, 1999
- E-Commerce 2000, Technology Track, 2000
- Security Challenges of The World Wide Web, 2002
- Techniques of Data Mining, 2002
- Fundamental Approaches to Software Engineering for E-Business, 2004
- IEEE International Conference on Software Maintenance (ICSM), 2006
- IEEE/ACM International Conference on Automated Software Engineering 2007
- International Conference on Aspect-Oriented Software Development (AOSD), Industry Track, 2008





# S A M P L E

This sample has been truncated to only show the first few pages. The complete version of this sample is included with any Proposal Kit or Proposal Pack at:

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