PROPOSAL KIT SAMPLE

SAMPLE ESTIMATE PACK DOCUMENT

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Estimate Pack is a set of pre-designed spreadsheets for estimating a variety of projects. The collection as a whole will meet many of your needs.

The spreadsheets are designed to facilitate fast and easy calculations for project estimates. These estimates can then be fine-tuned over time to become more and more accurate.



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Records Management	Return On Inv	estment Ca	Iculator			
	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Project Development						\$0.00
Records Inventory and Discovery						\$0.00
File Plan and Classification						\$0.00
Develop Policies and Procedures						\$0.00
Training						\$0.00
Change Management						\$0.00
Communication						\$0.00
Consulting						\$0.00
Implementation of ECM						\$0.00
Hardware						\$0.00
Software						\$0.00
Technical Support						\$0.00
Administration						\$0.00
RM Full-Time Employee						\$0.00
Running Costs (including licences)						\$0.00
Migrations						\$0.00
Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Licensing						\$0.00
Employee Productivity						\$0.00
Storage						\$0.00
Litigation and Audit Control						\$0.00
Business Process Automation						\$0.00
						\$0.00
						\$0.00
Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Ratio	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
ROI	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

This estimate document is only included in the <u>Proposal Kit</u> <u>Professional</u> product.

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