



PROPOSAL KIT SAMPLE

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Also see this article for proposal and contract writing best practices:



<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

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Date: <<CurrentDate>>

To: <<CustCompany>>

Attn: <<CustFirst>> <<CustLastName>>

<<CustAddress1>>

<<CustAddress2>>

<<CustCity>>, <<CustState>> <<CustPostalCode>>

<<CustSalutation>> <<CustLastName>>,

Please be advised that <<Company>> has a new mailing address (or location if dealing with a receiving address).

As of << Insert Effective Date >> all mail, correspondence or

DEMO CONTRACT

This demo contract has been truncated. The complete editable version of this document is available in the Contract Pack template collections

<https://www.proposalkit.com/htm/legal-contract-templates/misc-templates/company-vendor-change-of-address-letter.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

This contract document is included in the [Proposal Kit Professional](#) and one or more [Contract Pack](#) products.

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