



# PROPOSAL KIT SAMPLE

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Also see this article for proposal and contract writing best practices:



<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

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## <<Company>> REINSTATEMENT NOTICE

<<CurrentDate>>

To: <<ContractFirstName>> <<ContractLastName>>, <<ContractJobTitle>>

Re: Notice of Reinstatement

Dear <<ContractFirstName>> <<ContractLastName>>:

This is a notice from the company that, effective <<StartDate>>, you will be reinstated to your former position at <<Company>>.

Your salary and your benefits will be identical to your salary and benefits before you left the company.

If you have any questions, please contact the

## DEMO CONTRACT

**This demo contract has been truncated. The complete editable version of this document is available in the Contract Pack template collections**

<https://www.proposalkit.com/htm/legal-contract-templates/human-resources-templates/employee-reinstatement-notice-letter-template.htm>

**Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.**

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This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

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