SAMPLE CONTRACT PACK DOCUMENT

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Also see this article for proposal and contract writing best practices:

https://www.proposalkit.com/htm/business-proposal-writing-tips.htm

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<<Company>> EMPLOYMENT VERIFICATION LETTER

<<CurrentDate>>

Re: <<Company>> Employment Verification Letter

To Whom It May Concern:

This letter is to confirm that <<ContractFirstName>> <<ContractLastName>> has been employed with us in good standing since <<Employment Start Date>> on a full-time basis as <<ContractJobTitle>> at a current annual salary of <<insert dollar amount >>.

<< If salary or location information is confidential or not required for verification you can remove those sections. Depending on the situation this may not be given out for security or privacy issues. >>

The branch location where the

DEMO CONTRACT

This demo contract has been truncated. The complete editable version of this document is available in the Contract Pack template collections

https://www.proposalkit.com/htm/legal-contract-templates/human-resources-templates/employment-verification-letter.htm

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

This contract document is included in the Proposal Kit Professional and one or more Contract Pack products.

This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

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