



PROPOSAL KIT SAMPLE

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<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

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<<Company>> REQUEST FOR RELEASE FROM JURY DUTY

<<CurrentDate>>

Re: <<Company>> Request for Release of <<ContractFirstName>>
<<ContractLastName>> from Jury Duty

<< DISCLAIMER: It is the legal responsibility of each citizen to obey instructions from the court and no other organization or company is authorized to absolve any citizen of those responsibilities. >>

To Whom It May Concern:

This letter is to inform you that <<ContractFirstName>>
<<ContractLastName>> is employed with us in good standing on a full-time basis as <<ContractJobTitle>>. The work currently performed by <<ContractFirstName>> <<ContractLastName>> is time-sensitive and affects many other parties within and outside of our company.

For this reason, we respectfully request that

DEMO CONTRACT

This demo contract has been truncated. The complete editable version of this document is available in the Contract Pack template collections

<https://www.proposalkit.com/html/legal-contract-templates/human-resources-templates/jury-duty-release-request-letter-template.htm>

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