



PROPOSAL KIT SAMPLE

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MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is made this <<CurrentDay>> day of <<CurrentMonth>>, <<CurrentYear>> by and between <<CustCompany>> (hereafter referred to as "Client") and <<Company>> (hereafter referred to as "Contractor").

Agreements

1. The purpose of this Agreement (hereafter referred to as the "Agreement") is to precede a longer-term contract arrangement under which Contractor will provide Client web site design services including, but not limited to, the following:

<< Insert details about the services offered. >>

2. Contractor agrees to perform the above-described services. Work may be started on the final site before a contract is entered into between the parties and is understood and agreed by the parties to be part of this Agreement until such time as a contract is entered into by the parties.
3. In consideration of Contractor's performance of these services, Client agrees to pay << Insert Percentage to be Paid >> % of the total cost for the site development, which is projected to be not more than: << Insert Maximum Dollar Amount >>. Payment shall be made according to the following terms:

<< Insert details of the payment terms. >>

4. Client agrees to pay all of Contractor' expenses in connection with this Agreement, including travel, supplies, equipment, phone charges and any other third party expense relating to the Agreement. All expenses, except phone charges, shall be presented to Client for pre-approval in writing.
5. To activate this Agreement, Client will submit a check for << Insert Down Payment Amount >> to Contractor toward the final project cost. The future contract to be entered into by the parties will define payment terms for

DEMO CONTRACT

This demo contract has been truncated. The complete 2 page editable version of this document is available in the Contract Pack template collections

<https://www.proposalkit.com/htm/legal-contract-templates/pre-project-contracts/pre-contract-design-protection.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

Client Initials _____ Contractor Initials _____

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