



# PROPOSAL KIT SAMPLE

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## CONTRACT SPEAKING ENGAGEMENT AGREEMENT

THIS AGREEMENT is made this <<CurrentDay>> day of <<CurrentMonth>>, <<CurrentYear>> by and between <<Company>> ("Speaker") and <<CustCompany>> ("Customer").

### Recitals

- A. Speaker is in the business of providing live speaking services for a fee.
- B. Customer desires to have Speaker render specific services (the "Services" or "Speaker's Services") as set forth in Exhibit B.
- C. Services shall be rendered on a specific date (the "Event") and according to the terms as set forth in Exhibit B.

### Agreements

In consideration of the mutual covenants set forth in this Agreement, Customer and Speaker hereby agree as follows:

#### 1. Engagement of Services.

Speaker agrees to render to Customer as follows:

- a) Provide to Customer a pre-event consultation, by phone or in person prior to the Event, in order to finalize specific topics or an outline of what is to be spoken about (the "Topics") as well as the speaking (the "Times"), determine the format and whether any Question and Answer periods are applicable, whether Customer desires accessibility to the Speaker by the intended audience, whether the Speaker is to perform specific tasks (the "Speaker's Duties"), to set forth any locations (the "Locations") that Speaker will be required to travel to in order to render the Services to Customer or adhere to the event schedule (the "Schedule") as provided by Customer to Speaker and agreed upon in

Customer Initials \_\_\_\_\_ Speaker Initials \_\_\_\_\_

writing by Speaker. Customer has the sole responsibility for arranging this pre-event consultation with Speaker, and failure of the occurrence of a pre-event consultation shall not constitute breach of this Agreement.

- b) Provide the agreed Services on the dates, Times, and Locations as agreed upon in the Specifications.
- c) Provide proof of agreed-upon expenses associated with the Event and the execution of Speaker's Services and present them to Customer for approval.
- d) Provide to Customer in writing answers to any questions submitted to Speaker concerning the Topics, provided those questions are received no less than 10 days prior to the Event.
- e) Agree to adhere to any restrictions imposed upon Speaker concerning Topics; restrictions that may be imposed by the venue; restrictions that may be imposed by a municipality or any other jurisdiction that the Speaker or Customer may be subject to.

## **2. Specifications.**

Speaker agrees to provide the Services pursuant to the specifications set forth in Exhibit B attached hereto (the "Specifications").

## **3. Use of Photographic, Audio and Video Recordings.**

Speaker will retain all rights to any and all photographic materials, and audio or video recordings made of the Speaker's participation in the event, unless otherwise agreed upon. Customer may not use, sell or distribute these materials or use Speaker's voice, speech, content, quotes or likeness in any way that could be construed as an endorsement of the Customer, the Customer's organization, company, cause or any other use without the Speaker's written permission or as agreed upon in Exhibit B.

## **4. Ownership Rights.**

- a) Speaker shall retain, under the fullest extent under the law, full copyright and interest in any and all recordings, film, digital files,

Customer Initials \_\_\_\_\_ Speaker Initials \_\_\_\_\_

proofs, samples, prints, or negatives created, produced or otherwise captured by the audience or Customer during the rendering of the Services.

- b) Customer agrees to return to Speaker any materials Customer may have of Speaker's, such as

## DEMO CONTRACT

**This demo contract has been truncated. The complete 6 page editable version of this document is available in the Contract Pack template collections**

<https://www.proposalkit.com/htm/legal-contract-templates/specialty-project-contracts/speaking-engagement-contract.htm>

**Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.**

Customer Initials \_\_\_\_\_ Speaker Initials \_\_\_\_\_

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