



# PROPOSAL KIT SAMPLE

## SAMPLE PROJECT MANAGEMENT PACK DOCUMENT

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Content Management UAT Schedule

Week One	9/17/2012	9/18/2012	9/19/2012	9/20/2012	9/21/2012
Time/Date	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 AM	UAT Prep	UAT Prep	UAT Prep	UAT Prep	UAT Prep
9:00 AM					
10:00 AM	UAT Practice Run	UAT Kick Off Meeting	Fixes and Triage	Fixes and Triage	Fixes and Triage
11:00 AM					
12:00 PM	Lunch	Lunch	Lunch	Lunch	Lunch
1:00 PM					
2:00 PM	Triage	UAT for View Only Users	UAT for Content Managers	UAT for Power Users	UAT for Administrators
3:00 PM					
4:00 PM	Summarize results	Summarize results	Summarize results	Summarize results	Summarize results
	Send out Status Update	Send out Status Update	Send out Status Update	Send out Status Update	Send out Status Update
5:00 PM					

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