



PROPOSAL KIT SAMPLE

SAMPLE PROJECT MANAGEMENT PACK DOCUMENT

Scroll down to read the first part of this sample project management document. When purchased, the complete document is included in an editable format.

Project Management Pack is an extensive library of material used to help manage your projects from start to finish.

Project Management Pack also includes the Records Management Toolkit for developing a detailed records management program.



[Click here to purchase Proposal Kit Professional](#)

User Acceptance Testing

View Only Users

Name: _____

Date: _____

Department: _____

Business Use Case	Note:	Pass	Fail
Search for Content Using Metadata	Search for file name <<file name >>		
Search for Content Using Full Text Search	Search for words such as <<litigation >>		
Search for Content Using browsing	Search for content in the File Plan <<Accounts Payable>> folder		
Search for Content Using Classification Scheme	Search for content in the << paid invoice>> classification		
Search for Content Using Key Word Search	Search for content using the key word of <<Bids>>		
Search for Content Using Fuzzy Search	Search for Content where the results are phonetically similar or spelled incorrect << litigation>>		
Search for Content Using Stemming Search	Search for content using concept search such as <<Contain>> to get a search result of <<Contains, Container, Contentious, etc.>>		
Search for Content Using Wild Card Searches	Search for content using the * for wild card search <<Liti*>>		
Search for Content Using a Date Range	Search for content with a creation date of 11/1/2012 to 1/14/2013		
Search for content using Taxonomy or Faceted Search	Drill down through the taxonomy hierarchy to find <<insurance polices>> for <<houses>> in <<Escrow>>		
Search Results List View	Sort search results in list view		
Search Results Thumbnail View	Sort search results in thumbnail view		
View Search Results in Native format	View office document such as Word, Excel, Email, and TIFF Image.		
View Content Versions from Search Results	View different versions of content		
View documents with annotations and redactions	View images that have redactions of sensitive information.		

This project management document is only included in the [Proposal Kit Professional](#) product.

This sample has been truncated to only show the first part. The complete editable version of this document is included in the Proposal Kit Professional product found at:

ProposalKit.com/htm/proposal-software-products.htm

