SAMPLE PROJECT MANAGEMENT PACK DOCUMENT

Scroll down to read the first part of this sample project management document. When purchased, the complete document is included in an editable format.

Project Management Pack is an extensive library of material used to help manage your projects from start to finish.

Project Management Pack also includes the Records Management Toolkit for developing a detailed records management program.

Time Tracking Sheet																							
Client: << Client Name >>	Project #1	Hours Worked	Project #2	Hours Worked	Project #3	Hours Worked	Total Hours Per Day																
Programmers: << Programmer Name(s) >>																							
<< Date Worked On >>	<< Description of Work Performed >>	0	<< Description of Work Performed >>	0	<< Description of Work Performed >>	0	0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																
							0																

This project management document is only included in the [Proposal Kit Professional](#) product.

This sample has been truncated to only show the first part. The complete editable version of this document is included in the Proposal Kit Professional product found at:

[ProposalKit.com/htm/proposal-software-products.htm](#)