Electrical Contractor Sample Proposal

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Robin Schwimmer
Schwimmer Seafood
925 Bayfront Avenue
St Augustine, FL 32084

Ms. Schwimmer,

A prolonged electrical outage, as our area has often experienced during hurricane season, can spoil your fragile inventory and devastate your business. What's the answer? A standby generator that will automatically take over when the power fails. Flatland Electricians Inc. has installed many standby generators for many of your business associates, and we'd like to do the same for you.

The prices listed in this proposal are good for sixty days from the date of this letter. We hope to be working with you soon.

Sincerely,

Paul Perez
Flatland Electricians Inc.
555-555-1100
pperez@flatlandelectricians.com
www.flatlandelectricians.com

QUOTE

Standby Generator Quote

Prepared for: Robin Schwimmer

Prepared by: Paul Perez

PRODUCT COST SUMMARY

Product Costs	Price
Package #1	
B&T Model 1250W	$3,196.22
Automatic switch	$968.39
Delivery, Setup & Installation	$2,699.59
Total Package #1:	**$6,864.20**
Package #2	
KNW 1650	$3,786.99
Automatic switch	$1,027.90
Delivery, Setup & Installation	$2,915.99
Total Package #2:	**$7,730.88**
Miscellaneous Costs	
5-Year Maintenance Contract	$1,076.59
County Electrical Permit	$427.39
Total Miscellaneous Costs:	**$1,503.98**
Total Costs Package 1	**$8,368.18**
Total Costs Package 2	**$9,234.86**

Standard Disclaimer: The numbers represented above are to be used as an estimate for the proposal discussed. The above Cost Summary does in no way constitute a warranty of final price. Estimates are subject to change if product specifications are changed or costs for outsourced materials change before being locked in by a binding contract.

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