PROPOSAL KIT SAMPLE

Contractor Home Remodel Services Proposal

Scroll down to read the first part of this sample. When purchased, the complete sample is 7 pages long and is written using these Proposal Pack chapters:

Cover Letter,	Title Page,	Cost Summar	y, Statement	of Work,	Architecture,
Testimonials,	Back Page	<u>}</u>			

This sample was created using **Proposal Pack Construction #7**. In the retail Proposal Pack you get the entire collection of samples (including this one) plus thousands of editable templates for creating an unlimited variety of custom proposals and other business documents.

Click here to purchase Proposal Pack Construction #7

The sample below **does not** include all of the sample's content. The complete version is included in every retail Proposal Pack product and must be purchased to see the rest of the content and to get the editable Word format version.

Read this article for more help - <u>How to Write a Contractor or Construction Business</u> <u>Proposal</u> Stuart and Miranda Vincent 19400 Willow Glen Drive Kalispell, MT 59901

Stuart and Miranda Vincent,

I enjoyed coming to your home and talking to you about your home addition needs. I know that after your last remodel, you are especially concerned about the quality of your contractor's work and the ability to meet deadlines.

I am available to start work for you at the beginning of April, and then work exclusively for you until the job is done. That should give us enough time to let you meet with your architect and obtain permits, and the weather will allow us to work longer days then.

I've put together a cost summary, along with a preliminary plan based on what we talked about that you can take to your architect. I think it's a good starting point that will keep with the same style of your home. I've also included a statement of work that outlines the work you've requested done, materials that will be used, and a general timeline. I hope you can also see from my testimonials that I'm a professional contractor who can do the job right the first time, and bring it in on budget.

Please don't hesitate to call if you want to meet with me again. I keep my cell phone with me at all times, so you should be able to reach me easily with any questions or concerns. I appreciate the opportunity to work with you. I think you'll be pleased with the results.

Sincerely,

Marc Cartwright General Contractor 406.758.3767 <u>cartwrightcontracting@aol.com</u> Lic # CARTWR*066NT Bonded and Insured



The Vincent's Home Remodeling

Prepared for:

Stuart and Miranda Vincent

Prepared by:

Marc Cartwright General Contractor



I have worked with many clients in the past to help determine how to seamlessly integrate new additions into older homes. However, I suggest that you finalize all plans with an architect to ensure structural integrity.

Vision: a build-out that combines all the amenities of a modern house but keeps in style with the original 1910 farmhouse.

Design: The original home has some great architectural bones, like 9' ceilings in the main living area, wide farmhouse trim around all the doors and windows, wainscoting, and beaded board walls in the existing bath and front entry. I would like to see the addition incorporate these as well, so that the it looks like a part of the original home.

Objectives: Bump out the main floor over the existing back porch to gain 200 square feet of space we can use for the kitchen and dining. The foundation that exists under the back porch is in great shape, so we will not have to do any footings or foundation work, saving you a large sum.

Main floor has 9' ceilings in main living area, but steps down to 7' in kitchen, dining, and bath due to a remodel and porch addition in the 80s. I suggest that since the kitchen roof needs to be entirely removed anyway, we take advantage of that and raise the rafters another 2' so that the entire main floor will have 9' ceilings. This will give your kitchen much more light. I would also like to open up the doorway from the front entry to the main living space so that the main living space can take advantage of the ample north facing light provided by the large entry windows. We will need to add a header to give structural support.

The 2nd floor currently exists only over the main living area, but we need to expand it over the entire main floor. The new space will give you ample room for one more bedroom and a much needed 2nd bathroom. I'd like to use beaded board for the upstairs bathroom so that even with its more modern features, it still retains a farmhouse feel.

Value: The market is fairly slow right now and somewhat uncertain. Home prices seem to have peaked for awhile. However, your home has only 1 bathroom and 1 bedroom plus a loft. The addition of a 2nd bathroom and master bedroom will increase the value of your home substantially. Also, the kitchen remodel will make your home appealing and functional, and will be a very strong selling point should you find that you must sell. It is a safe estimate to say that you can recoup every penny of your money and probably more if you live in your home for another 3-5 years.



Summary of Work Requested

Main Floor: Gut back porch, using space to bump out south wall 10 feet and east wall 4 feet, enlarging kitchen and dining space by 268 square feet. Old porch roof and kitchen roof to be removed and rafters and ceiling raised to 9'. Kitchen is to be gutted and moved facing west, where we will install new windows. Kitchen upgrades include new plumbing, electrical, lighting, cabinets, countertops, and hardware. Floors to be heated tile in both kitchen and dining.

2nd Floor: Remove kitchen roof so that south wall can be bumped out 26 feet, to the same exterior dimensions of the main floor, adding 520 square feet. Existing upstairs loft and small bedroom to be gutted, with all lathe and plaster removed, and a master bedroom, bathroom, 2nd bedroom, and loft built in their place. Insulation to be installed, and new electrical and lighting throughout. New roof.

Sub-Contractors

It is important that you understand that for consistently the best quality and to meet safety and code guidelines. For your job, Marc will contract out with Masterson Electrical which will perform all re-wiring to bring it up to code. Plumbing: we contract out with either Jens Mason or Cable Dietrich, both licensed.

Personnel

Marc's employs a full-time crew of 3. Each member of his crew has at least 4 years experience in construction work.

Materials

You will have the chance to approve all design options, including, but not limited to flooring, cabinetry, countertops, and hardware.

Timeline

February – March 30: meet with architect and city to finalize plans and obtain permits.

April 1: work begins.

April 3: interior gutting complete.

April 9: framing, plumbing and electrical complete.

April 14: new roof complete.

April 16: drywall, taping and texturing complete.

April 19: kitchen complete.

April 23: baths complete.

April 27: all finish work and painting complete.



Main Floor Costs		Amount
Exterior 2 x 6 Framing and Insulation Interior Framing and Steel Header Sub-floor Flooring Bathroom Kitchen Windows Drywall, finish work		\$1,038.00 \$1,476.00 \$1,800.00 \$3,200.00 \$2,250.00 \$8,680.00 \$3,054.00 \$1,500.00
Total Main Floor Costs		\$22,998.00
2nd Floor Costs Exterior Framing Interior framing Sub-floor Flooring Bathroom Windows Drywall, finish work		\$3,095.00 \$1,960.00 \$2,071.00 \$3,500.00 \$4,125.00 \$2,088.00 \$1,900.00
Total 2nd Floor Costs Roofing Costs		\$18,739.00
Sub-Roof Composition Total Roofing Costs		\$3,946.00 \$5,790.00 \$ 9,736.00
Miscellaneous Costs		φ9,7 30.00
Permits Inspections Electrical Plumbing Labor		\$750.00 \$1,250.00 \$2,240.00 \$1,610.00 \$15,375.00
Total Miscellaneous Costs:	Grand Total	\$21,225.00 \$72,698.00
		φ72,090.00

Standard Disclaimer: The numbers represented above are to be used as an estimate for the projects discussed. The above Cost Summary does in no way constitute a warranty of final price. Estimates are subject to change if project specifications are changed or costs for outsourced services change before being locked in by a binding contract.

The rest of this sample is included in the retail Proposal Packs and Proposal Kit Professional bundle. Purchase any Proposal Pack in the design theme of your choice and you will have everything you need.

How do I customize or create my own version of this sample?

Using the included Proposal Pack Wizard is the best way to make customized versions of the samples. Using the Wizard and any Proposal Pack you can recreate any of the samples in the visual design theme you purchased as well as branding it with your own logo and design.

- After purchasing, downloading, and installing your Proposal Pack and Wizard software add a new project in the Wizard.
- 2) Click the Pick Documents button then click the View Samples tab.
- Select the title of this (or any other) sample and click the Import Content from Selected Sample button.
- Customize the chapter list as needed to suit your situation. You can add additional chapters from the library of 2000+ topics, reorder chapters, remove chapters.
- 5) When you save your project, the Wizard will build you a custom version of this sample in the visual design theme Proposal Pack you purchased applying all your customizations (logos, font types, color schemes, contact information, etc.).
- 6) Open and edit the Word document to complete your work.

This sample is included in the <u>Proposal Kit Professional</u> and <u>Proposal Pack</u> products.

This sample has been truncated to only show the first few pages. The complete version of this sample including an editable Word version is included with all Proposal Kit Professional and Proposal Pack products found at:

ProposalKit.com/htm/proposal-software-products.htm





Copyright © Proposal Kit, Inc. All rights reserved.