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Private Eye Investigation Services Sample Proposal

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Melissa Alessandro
Senior Partner
Zamoros, Alessandro, and Sabriski, Attorneys at Law
9002 Sunset Avenue
Suite 300
Tulsa, OK 74101

Ms. Alessandro,

I am writing to introduce a new investigation agency in your area: Sharp Eye Investigation Services.

Your law firm is well known in town for its excellence in handling both criminal and civil cases. Sharp Eye Investigation Services has a staff of licensed, experienced investigators who can provide cost-effective support services for you in a multitude of areas.

Please see the attached pages for a list of our services and a description of the backgrounds of our investigators. We look forward to working with you in the near future.

Sincerely,

Anne Avery
Agency Principal
Sharp Eye Investigation Services
555-500-1243
annea@SharpEyeIS.com
www.SharpEyeIS.com



PRESENTATION

Sharp Eye Investigation Services

Prepared for: Melissa Alessandro
Senior Partner

Prepared by: Anne Avery
Agency Principal



SERVICES PROVIDED

Sharp Eye Investigation Services offers the following services:

▶ **Fraud Investigation**

When someone has cooked the books or is trying to pull a fast one, we can expose him. Our investigation team includes a Certified Fraud Examiner (CFE).

▶ **Background Reports**

Cheap background reports off the internet often omit important data and include erroneous and out-of-date information. We have the experience and the personnel to do thorough, accurate reports.

▶ **Locates**

Can't find the witness you need? Has a debtor skipped town? We can help you track down the person of interest for your case.

▶ **Pre-trial Interviews**

Whether it's interviewing the witness of a car accident, the CEO of a major corporation, or a convicted felon in prison, we are experts at getting the information you need.

▶ **Surveillance**

Does your case involve suspected theft or insurance fraud? The right visual can make the difference in court. Our investigators are experienced at all types of surveillance, and carry state-of-the-art digital and video cameras.





At Sharp Eye Investigation Services, we have investigators with experience and education in many different areas. Whatever your needs may be, we have an investigator who can handle them.

▶ **Anne Avery, Agency Principal**

Anne has worked in the investigation field for more than twenty years, as an investigator for a nationwide insurance company, an international corporation, and then for Security Sisters right here in Tulsa. Now she brings all this expertise to her own company, Sharp Eye Investigation Services.

▶ **Annalisa Preston, CPA, CFE**

Annalisa is a master accountant. She worked with Bakerson Associates as a CPA for five years before getting her investigator's license and becoming a Certified Fraud Examiner.

▶ **Hector Ibarra**

Hector was employed as a detective with the Austin, Texas Police Department for eighteen years before joining our team. He speaks fluent Spanish.

▶ **Jonathan Hays**

Jon worked for the Bureau of Alcohol, Tobacco, and Firearms before coming to Sharp Eye Investigation Services. He often serves as an expert witness in cases involving firearms, arson, or explosives.



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