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Orphanage Non-Profit Funding Sample Proposal

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Stanley Samson
Chairman
Margot Samson Charitable Foundation
4998 Oak St
Suite 100
Chicago, IL 60176

Mr. Samson,

Thank you for your organization's generous funding of charitable causes around the world. We know that the Margot Samson Charitable Foundation supports many causes that benefit poor children, and it is for this reason that I am writing to you today.

For more than three decades, World of Care Orphanages has been operating twenty orphanages in India, Bulgaria, Vietnam, Mali, Ethiopia, Liberia, and Haiti, delivering care and hope to more than a thousand children. Now we wish to open a new, desperately needed facility to house and educate 300 orphans in the Democratic Republic of Congo, one of the poorest countries on earth.

We currently enjoy the support of many generous organizations, but as we grow to extend our protection and services to more children in need, we must continually seek funding from supporters like your foundation.

We urgently need \$100,000 in additional funding to remodel, open, and operate a new orphanage in Kinshasa. With our established track record and stellar charitable rating, you can rest assured that your donation will be put to the best possible use.

We strongly believe our proposal has been thoroughly outlined and will meet or exceed all of your expectations and requirements. Together, we can make a difference and bring hope to many needy children.

Sincerely,

Serena Hutchinson
Donations Coordinator
World of Care Orphanages
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Funding for Kinshasa Hope Orphanage



Prepared for: Stanley Samson
Chairman

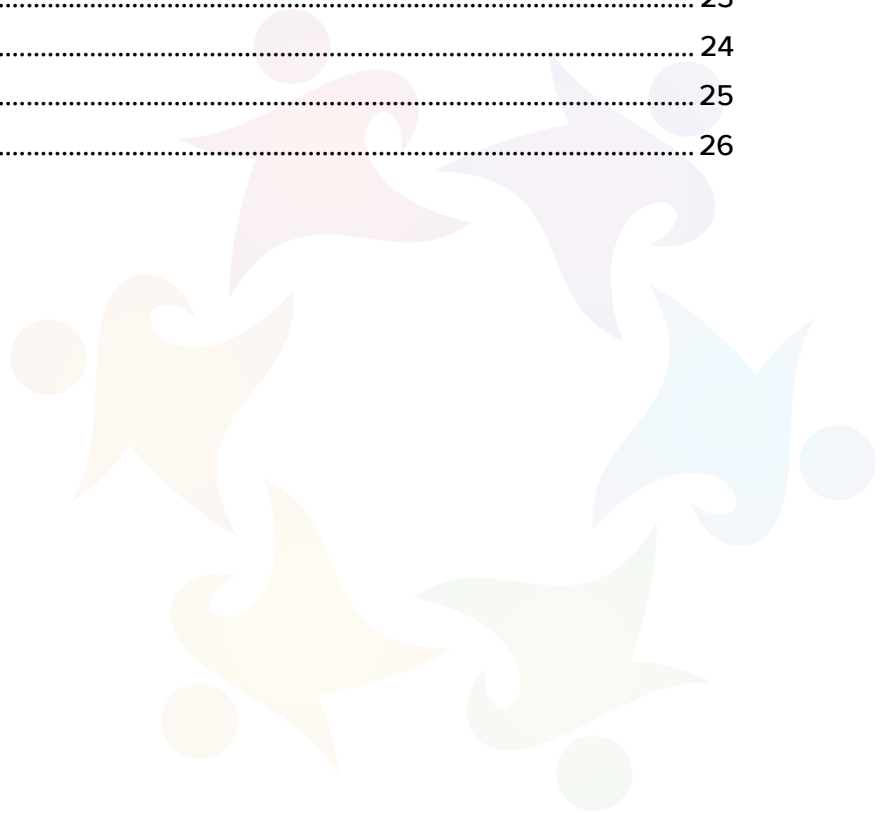
Prepared by: Serena Hutchinson
Donations Coordinator





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INTRODUCTION

The Democratic Republic of the Congo (DRC) is one of the poorest countries in Africa, with a long history of civil war, political turmoil, and economic strife. Added to this dangerous mix has been the spread of HIV/AIDS, as well as various other contagious deadly diseases such as the Ebola virus, and periodic influxes of refugees from its troubled neighbor, Rwanda.

The continual onslaught of all these disasters has left an even bigger tragedy in their wake: thousands of orphans abandoned to survive on their own. These innocent victims are often preyed upon by adults and forced to work as unpaid slaves and even prostitutes. Without comfort, shelter, or education, there is little hope for the future of the orphans of the DRC.

World of Care Orphanages wants to deliver that hope to DRC children. With your help, we plan to open our first orphanage in the capital city of Kinshasa. This facility will provide shelter, nutrition, medical care, and education to 300 orphans ranging in age from infants to eighteen years of age. We—and you—can make the difference between a life of despair and a future filled with meaningful possibility.

World of Care Orphanages has been operating as a charitable organization since 1979. We manage 20 orphanages in India, Bulgaria, Vietnam, Mali, Ethiopia, Liberia, and Haiti, delivering care and hope to more than a thousand children. You can rest assured that your donation will be put to the best possible use with us.





NEEDS ASSESSMENT

World of Care Orphanages has identified the following needs which are not being met in the Democratic Republic of Congo (DRC).

Needs

While it is difficult to determine precisely how many orphans exist in the DRC, non-governmental organizations operating within the country estimate somewhere between 10,000 and 50,000 children living without parents or guardians.

At least 8,500 children have become orphans due to the violence of civil war.

An estimated 3,000 children have been orphaned by the deaths of parents due to the periodic outbreaks of Ebola and other deadly viruses.

The DRC is one of the poorest countries in Africa. The government currently lacks the resources to care for its population, and with continuing political strife, this situation is unlikely to change for the foreseeable future.

Solution

World of Care Orphanages plans to establish and operate an orphanage for 300 children in Kinshasa, DRC. We have a history of success in caring for and educating orphaned children in Third World countries. In addition, we have services in place to help reunite lost children with relatives and to place abandoned children in adoptions in the United States and other countries of the world.

While we acknowledge that 300 children is a tiny percentage of the needy in the DRC, we must begin somewhere. We hope to expand our reach within this country in time.

Sources

World of Care Orphanages Annual Reports, 1980-20xx.

WHO Summary Report Democratic Republic of Congo, 20xxx.

Future of West Africa, Politique Internationale, 20xx.

Studies

Orphanages Around the World: 20xx Analysis.





HOUSING

Safe shelter for growing children is of primary concern in establishing our orphanage in Kinshasa.

The national government of the DRC has promised to donate to us the property known as L'école Internationale, which at one time was an elite private boarding school but was seized by the government of Zaire (now DRC) two decades ago and has been abandoned since 1998. This property encompasses three large dormitories, a central cafeteria/eating facility, eleven classrooms, and various offices, all situated on twenty acres.

The basic brick structure of these buildings is mostly intact. Repairs must be done to the roofs and all windows must be replaced, and a major remodel of the interior must be accomplished before children of various ages can be housed and educated here. A new dormitory to house and care for children below the age of four must be constructed, as well as living quarters for staff who must be on site at all times.

Find a more detailed description of the buildings and our plans for them under Facilities.





FACILITIES

When remodeling is complete, the Kinshasa orphanage will include the following facilities to house and educate 300 children. This property encompasses three large dormitories, a central cafeteria/eating facility, eleven classrooms, and various offices, all situated on twenty acres.

Girls Dormitory

Capacity: 106

Girls aged 6 through 17 will be housed in this dormitory in bunk beds. Age groups will be separated by moveable partitions. Girls will use an attached group restroom.

Boys Dormitory

Capacity: 110

Boys aged 6 through 17 will be housed in this dormitory in bunk beds. Age groups will be separated by moveable partitions. Boys will use an attached group restroom.

Nursery

Capacity: 86

Boys and girls aged 1 through 5 will be housed in this dormitory in cribs and child beds. Some cribs and beds may be shared by more than one child. Two bunk beds for adult staff will also be in this room. The attached group restroom will also contain changing tables.

Staff Dormitory

Capacity: 8

Bunk beds for staff members who must be on site overnight are available in this room. Staff will use the group restrooms used by the children.



Cafeteria

The cafeteria can accommodate approximately 180 people in one sitting. Mealtimes will be staggered to deal with this limitation.

Classrooms

Capacity: 11 classrooms can accommodate 30 students each

Spaces not needed for resident orphans will be offered to paying residents of Kinshasa.

Grounds

Twenty acres of land offer the opportunity to create a variety of play areas, as well as a large garden that both children and staff will attend to.

Notes

Additional facilities may be constructed in the future.





World of Care Orphanages is an organization that seeks to grow as the demand for our services grows.

Our staff understands the personnel and budget needs to run an orphanage in a Third World country such as the Democratic Republic of Congo. We will support this new project and put your funding to its best usage:

Our organization includes the following staff and capabilities:

Architects, Engineers, and Creative Construction Experts

We have excellent relationships with subcontractors to provide design and construction services for our orphanages throughout the world.

Experts in Administration and Residential Care

We have a staff of experienced professionals to hire and train staff to administer our new Kinshasa orphanage and care for the children who will be housed there.

Experienced School Administrators

Our experienced school administrators will hire and train teachers and school counselors as needed to educate the children in our care.

World of Care Orphanages currently manages 20 orphanages in India, Bulgaria, Vietnam, Mali, Ethiopia, Liberia, and Haiti, delivering shelter, care, medical treatment, education, and hope for the future to more than a thousand children.

A temporary staff will be assigned to the Kinshasa project to oversee the remodel and establishment of the residential facility and school. This may take up to one year. After that time, administration will be maintained by a local staff, providing jobs for citizens of the DRC.

World of Care Orphanages has specialized in establishing and running orphanages since 1998. We have been cited by Compassionate Charity Catalog as a leader in our field. Our permanent staff, headquartered in Atlanta, GA, is comprised of over 85 members who administer and oversee our operations in all countries. We personally visit each orphanage at least twice a year to ensure that our standards are continuously upheld.





This project is important to the community of Kinshasa and the government of the Democratic Republic of Congo, both of which—although currently unable to fund the effort—desire to move homeless orphans into a caring environment, and desires to have its children educated so they may become contributing citizens in the country’s future.

We plan to involve the community in the orphanage’s efforts in the following manner.

Community Involvement

● Donations from Local Churches

Although most DRC organizations do not have the funds to donate large sums to charitable efforts, most are willing to contribute small amounts each week and these do contribute to our coffers. In addition, local citizens will be encouraged to donate clothing, toys, nonperishable foods and fresh produce to the orphanage.

● Talent Shows

We find that the children in our care love to learn to sing, play musical instruments, and dance. To give our little stars the opportunity to shine, we hold several talent shows per year and charge the local community a small fee to attend.

● Volunteers

Although most citizens of DRC have few material goods, they are often willing to give time to the poorest, especially children. We plan to recruit as many volunteers as possible to help care for our children as well as to educate them and teach them basic skills such as sewing and carpentry.



Community Benefits

- **Reduction in Poverty and Crime**

By caring for 300 orphans, we will remove those homeless children from the streets, thus reducing the instances of sickness and death, and reducing current and future crime rates.

- **Involvement with Future DRC Citizens**

Through contributions, open communications, and volunteerism, the adults of the DRC will become involved with and connected to our orphans, who are the future citizens of the DRC.

- **Entertainment and Volunteer Opportunities**

There are few options for entertainment among the poorer citizens of Kinshasa. We find that our talent shows are usually well attended by the community because they are simply happy to attend a show for a very small fee. In addition, many teens and young adults treasure the time they spend as volunteers, caring for infants or teaching skills to the orphans.

- **Opportunities for Reunification and Adoption**

At World of Care Orphanages, we maintain a list of abandoned children and have assisted in reuniting children with relatives from whom they have been separated by war or disease. In addition, we are always open to the happy possibility of adoption by any family who meets our strict standards and desires to add a child to their household.

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- **Opportunities for Temporary Help**

As the children in our care learn life skills and progress through school, we allow children above the age of 14 to work for pay in temporary jobs in the community. This allows our teens to gain valuable work experience and pay, and allows the community to hire a skilled worker for a short period of time. All such work situations must be approved, must not interfere with the child's education, and must not harm or take advantage of the child in any way. Our orphans have worked as babysitters, tutors, and assistant sports coaches, just to name a few opportunities.

- **Employment Opportunities**

Our new Kinshasa orphanage will offer employment for local caretakers, cooks, teachers, custodians, and maintenance personnel.

Summary

We strive to make the orphanage an integral part of the Kinshasa community so that the children in our care can progress at the age of 18 to a meaningful adult life outside our walls.



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